

A Career in Archives

Why work in archives?

- The records
- The people
- The variety
- Making a difference

Common tasks for Archivists

- Providing access to collections
- Preserving records
- Developing collections
- Transferable skills

Career prospects

- Starting salaries for Archivists
£20,000 - £30,000
- Country-wide, but many jobs in London
- Job market reflects current climate
 - Many temporary posts

Types of archives

- The National Archives
- County record offices
- University archives
- Business archives
- Charity archives

Records/Information managers

A related profession that looks after more modern and current records



How to become an Archivist

- Postgraduate qualification
 - Several universities provide courses
 - Undergraduate degree and relevant experience required
- Pre-course trainee jobs available
- Transforming Archives scheme
- Most archives take on volunteers

For further information:

The Children's Society Archive
www.hiddenlives.org.uk

Archives and Records Association
www.archives.org.uk/careers/careers.html

Prospects
www.prospects.ac.uk/archivist_job_description.htm

Transforming Archives scheme
www.nationalarchives.gov.uk/archives-sector/transforming-archives.htm

ARCHIVES-NRA mailing list
www.jiscmail.ac.uk/lists/archives-nra.html